

CALL TO ORDER

Mayor Carver called the meeting to order at 7:00 p.m. on March 16th, 2026.

INVOCATION

Sondra Carey offered the invocation.

PLEDGE OF ALLEGIANCE

Mayor Carver led the Pledge of Allegiance.

ROLL CALL

The following members of council answered roll call: Chris Sherbourne, Mark Phillips, Sondra Carey, Paige Bierce, Kay Hines, and Joe Johnson. Administrator Derek Allen, Fiscal Officer Cathy Davis, Fire Chief Mark Carey, Police Chief Adam Lakey, and Solicitor Matt Griffith were also present.

MINUTES

Carey moved, and Sherbourne seconded, to approve the March 2nd minutes. Roll call vote: 6 ayes.

GUESTS

Ann Artrip and Michelle Brown with the Morrow County Board of Development Disabilities, Raven Carroll, Glenn Lavan, Walter Quillman, Jason Pryor, Thomas Walter, Developmental Disabilities citizens, and Mark Parsons.

Mayor Carver presented Ann and the DD group with a proclamation declaring March as Developmental Disabilities Awareness Month.

POLICE DEPARTMENT REPORT

Chief Lakey thanked Fire Chief Carey and firefighter Baker for their help in getting the police department connected with Chief360. Officers are now notified of major incidents, usually before they are even dispatched.

FIRE DEPARTMENT REPORT

Chief Carey reported that during the recent windstorm, they had received approximately 30 calls for service in 3 hours. He had 20 additional personnel and was fully staffed. The bay door broke, and we will need to get it repaired. The rescue truck will need non-emergency repair work. Harbaugh and Coil will be able to fix it in-house.

FINANCE - CHRIS SHERBOURNE

The committee met to discuss the quotes from HefCo Construction for renovations to the municipal building and the outdoor restrooms at the pool. Sherbourne moved, and Carey seconded to continue with all 3 quotes. Pool restroom \$23,100.00, Police Dept. side \$14,900.00, and the remainder of the municipal building \$47,560.00. Roll Call vote: 6 ayes. The committee also discussed increasing the spending limit for the Village Administrator to \$30,000.00 and allowing him his own credit card. Sherbourne moved, and Hines seconded to allow the Fiscal Officer to prepare legislation for this increase – Roll Call vote: 6 ayes. Sherbourne moved, and Johnson seconded to allow the Village Administrator his own credit card. Carey would like to see what other villages are doing before we set the credit limit. Allen will look at other villages and prepare legislation – Roll Call vote: 6 ayes. The next meeting will be on 4/20 at 6:30.

SAFETY - KAY HINES

The next meeting will be determined.

SERVICES - CHRIS SHERBOURNE

The next meeting will be on 4/20 at 6:00 pm.

RULES - MARK PHILLIPS

The next meeting will be on 3/30 at 6:00 pm.

ADMINISTRATOR - DEREK K. ALLEN

Allen reported that he had conducted a pre-construction meeting for the tennis/pickleball & basketball court project. The completion deadline is August 1st, 2026.

We received 26 applications for the Service Worker II position. We conducted five interviews and hired Caleb Baer, who will be starting 4/6/26.

There was more recycling collected in February because we did not collect the last week in January due to the weather.

Staff have been patching potholes.

The manhole replacement on Iberia Street has been completed.

There have been two water main breaks, one on Iberia and the other on the Newsome property.

The auto-dialer at the WTP has burned out and needs to be replaced.

The bid opening for the WTP project is on 4/10/26, and the trash bid opening is on 4/13/26.

Sherbourne asked how confident he was about keeping the water going during construction.

Allen explained how complicated the process is, but he will have no problem with the project's sequence or with maintaining water availability for residents.

MAYOR - DONNA J. CARVER

Mayor Carver had attended several meetings, which included an America 250 committee meeting.

SOLICITOR

No report.

FISCAL OFFICER - CATHY DAVIS

Phillips moved, and Johnson seconded to approve the bills. Roll call vote: 6 ayes.

Sherbourne moved, and Carey seconded to pass resolution 3-2-26 B "write off outstanding debt for unpaid water bills" to the third reading. Roll call vote: 6 ayes.

Phillips moved and Bierce seconded to pass resolution 3-16-26 "opposing the 23/71 connection". Roll call vote: 6 ayes.

Hines moved, and Carey seconded to suspend the reading of resolution 3-16-26 A, "assess taxes for unpaid water bills". Roll call vote: 6 ayes.

Hines moved, and Carey seconded to pass resolution 3-16-26 A. Roll call vote: 6 ayes.

Phillips moved and Bierce seconded to pass resolution 3-16-26 B "request for qualifications for reviewing and updating the zoning map" to the second reading. Roll call vote: 6 ayes.

Carey moved and Bierce seconded to pass resolution 3-16-26 C "request for qualifications for obtaining engineering for as-needed professional engineering services for calendar years 2026, 2027, 2028" to the second reading. Roll call vote: 6 ayes.

Sherbourne moved and Carey seconded to pass ordinance 2012 "write off small credit balances for utility bills and submit to the state unclaimed funds department" to the third reading. Roll call vote: 6 ayes.

Carey moved, and Sherbourne seconded to suspend the reading of ordinance 2013 "supplemental appropriations". Phillips asked what the fund "other" meant. This was for Allen's filing cabinets. Roll call vote: 6 ayes.

Sherbourne moved, and Hines seconded to pass ordinance 2013. Roll call vote: 6 ayes.

Bierce moved, and Carey seconded, to pass ordinance 2014, "amending ordinance 2001," which would repeal the U-turn ordinance, to the second reading. Roll call vote: 6 ayes.

Hines moved, and Carey seconded to pass ordinance 2015 “for the administrator to enter into an administration, observation, and technical representation agreement with GPD group for the water treatment plant” to the second reading. Roll call vote: 6 ayes.

Fiscal Officer Davis asked the council who would need a new codification book. She explained that all of the codifications were available online. No one will need a new book, but will keep giving the supplemental pages to those who already have one.

GOOD OF THE ORDER

Johnson had asked if the council had to have committee meetings. It was explained to him that committee meetings should be called only if there was a topic to discuss. It was also explained that many municipalities hold a council meeting as a whole rather than individual committee meetings.

Mayor Carver invited all to her railroad movie that will be held at the Capital Theater on the following dates:

April 2 at 6:00

April 18 at 1:00

April 30 at 6:00

Hines moved to adjourn at 7:56 pm.

Cathy Davis, Fiscal Officer

Donna J. Carver, Mayor