

CALL TO ORDER

Mayor Carver called the council meeting to order at 7:00 p.m. on April 21st, 2025.

INVOCATION

Kay Hines offered the invocation.

PLEDGE OF ALLEGIANCE

Mayor Carver led the Pledge of Allegiance.

ROLL CALL

The following council members answered roll call: Tim Clapper, Aron Fraizer, Kay Hines, Mark Phillips, Emily Shaffer, and Chris Sherbourne.

Fiscal Officer Cathy Davis, Administrator Derek Allen, Police Captain Tom Cronenwett, Fire Chief Mark Carey, and Solicitor Matt Griffith were also present.

MINUTES

Fraizer moved, and Shaffer seconded, to approve the April 7th minutes. Roll Call: Fraizer, Shaffer, Clapper, Hines, Phillips, Sherbourne – all yes.

GUESTS

Clayton Herold, Assistant VP, Commercial Lending for Park National Bank, Vickey Martin, Assistant VP, Cash Management Sales Officer for Park National Bank, Wyatt Fricke, and Alberta Stojkovic, both with the Morrow County Sentinel.

Clayton Herold gave a short background of his time with Park National Bank. He was there to answer any questions that the council may have had about our recreation project loan.

POLICE DEPARTMENT REPORT

Captain Cronenwett announced that Sergeant Beekman's father had passed away.

FIRE DEPARTMENT REPORT

Chief Carey announced that Fire Fest will be held on 4/26/25 from Noon to 3:00 pm.

On 4/16, there was a residential house fire on Elm Street. The fire damage was minimal and mostly contained to the basement.

The academy has begun a Fire and Emergency Instructor course with 10 students.

Chief Carey requested that the council approve two new part-time firefighters, Kyle Stelzer and Seth Keller. Sherbourne moved, and Clapper seconded to hire Kyle Stelzer at \$16.50/hr. and Seth Keller at \$15.50/hr. Both will be part-time. Roll Call: Sherbourne, Clapper, Fraizer, Hines, Shaffer, Sherbourne – all yes.

FINANCE - CHRIS SHERBOURNE

The committee discussed the water treatment plant project, the water rate increase, and the recreation loan project.

The next meeting will be 5/19 at 6:00 pm.

SAFETY - TIM CLAPPER

No report and no meeting are scheduled.

SERVICE - MARK PHILLIPS

Phillips reported that legislation raising the water rates is urgently needed to fund repairs and upgrades at the water treatment plant through an Ohio Water Development Authority loan.

The village still needs to obtain a surveyor for security improvements at the Douglas St. water tower.

A discussion on providing garbage pickup at seven locations outside of Mt. Gilead took place, and our solicitor will check on the appropriateness of continuing the service.

Allen will look into the conditions of two clarifiers at the wastewater treatment plant.

Streets for resurfacing have been measured, and specifics are needed for the bid.

A garden company that has stone obelisks at \$383.00 each has been found. We could use these for the five gateway signs. Shaffer said that we could go through a monument company. We will need authorization for additional road patchwork for \$19,450.26. Phillips moved, and Sherbourne seconded to authorize this amount. Roll Call: Phillips, Sherbourne, Clapper, Fraizer, Hines, Shaffer – all yes.

RULES – EMILY SHAFFER

The next meeting will be 4/28 at 6:00 pm.

ADMINISTRATOR - DEREK K. ALLEN

Allen reported that the ultraviolet light banks at the wastewater treatment plant need to be repaired/replaced. I authorized the purchase as an emergency. Clapper moved, and Hines seconded, to allow the administrator to purchase/repair these UV lights. Roll Call: Clapper, Hines, Fraizer, Phillips, Shaffer, Sherbourne – all yes.

Allen ordered a temporary fence so the baseball association could hold tournaments. He will purchase a permanent fence in 2026.

A fire hydrant was installed in front of the new Morrow County Engineer's facility.

Shaffer asked why we were reimbursing a resident for jetting. Allen said there was a blocked lateral, and we couldn't get into it. Our sanitary main was blocked, but we didn't know it. The only way to get to it was through his basement. There are only two people connected to this line. We will install access points.

MAYOR – DONNA J. CARVER

Mayor Carver attended the services and finance committee meetings.

SOLICITOR

Griffith had looked into picking up garbage outside the village limits. He said it was at the village's discretion. The council decided to continue picking up.

FISCAL OFFICER – CATHY DAVIS

Sherbourne moved, and Fraizer seconded to approve the bills. Roll Call: Sherbourne, Fraizer, Clapper, Hines, Phillips, Shaffer – all yes.

Phillips moved, and Shaffer seconded, to pass Ordinance 1982, "Editing of Codifications". Roll Call: Phillips, Shaffer, Clapper, Fraizer, Hines, Sherbourne -all yes.

Fraizer moved, and Phillips seconded to pass ordinance 1985 "water rate increase" to the third reading. Roll Call: Fraizer, Phillips, Clapper, Hines, Shaffer, Sherbourne- all yes.

Sherbourne moved, and Clapper seconded to suspend the reading of resolution 4-21-25 A, "recreation project loan". Roll Call: Sherbourne, Clapper, Fraizer, Hines, Phillips, Shaffer – all yes. Hines moved and Shaffer seconded to pass resolution 4-21-25 A. Roll Call: Hines, Shaffer, Clapper, Fraizer, Phillips, Sherbourne – all yes.

Sherbourne moved, and Hines seconded to suspend the reading of resolution 4-21-25 B, "bidding for recreation project". Roll Call: Sherbourne, Hines, Clapper, Fraizer, Phillips, Shaffer – all yes. Phillips moved and Shaffer seconded to pass resolution 4-21-25 B. Roll Call: Phillips, Shaffer, Clapper, Fraizer, Hines, Sherbourne – all yes.

Sherbourne moved, and Phillips seconded, to approve the changes to the employee handbook. Roll Call: Sherbourne, Phillips, Clapper, Fraizer, Hines, Shaffer – all yes.

Fiscal Officer Davis announced that Utility Clerk Kyndall Williams had resigned.

GOOD OF THE ORDER

Fraizer asked about landscaping at West Point. He will put something together for the council to consider.

Shaffer had asked Captain Cronenwett how K9 Niko was doing.

Sherbourne stated that we need to discuss putting a tax levy on the ballot for street resurfacing.

Hines moved to adjourn at 7:40 pm.