

ADMINISTRATOR'S REPORT
1-18-11 through 2-6-11

Waste Water Treatment Plant

- Nothing new to report, normal maintenance continues.
- The Scata circuit board was repaired and has been returned to our stock.
- Problems associated with freezing and the DO in the sludge storage tanks continues to be studied for a solution.
- Working on inventory for 2011.

Water System and Water Plant

- Normal maintenance continues at the water plant.
- There was some minor problems with the timers on the water softeners. Kit was able to trouble shoot these problems and place the softeners back into their normal sequence.

We had a water main leak at 785 Marion Road. The line was just off of the edge of the road. Once excavated a large rock was found under the line, which caused the 6" CS line to crack. A repair clamp was all that was necessary. This type of break is typical of a water line installed without being properly bedded in gravel. This type of installation was typical for the time these lines were installed, late 40's.

- Working on inventory for 2011.

Other issues

- The Grant Agreement was received back from ODOD and we are now able to start the engineering for Phase 2.
- We will be advertising for Statement of Qualifications from engineering firms who specialize in Brownfield Restoration. These are due February 18, 2011.

Sanitary Sewer Collection System

- No problems to report in the system.
- Normal monthly maintenance is performed by the Service Department.

Street and Storm Sewer

- Street lights are being reported to Ohio Edison as they are found or reported to the office.
- Deer Creek is making good progress, weather has delayed the closure until Monday 2-7-11. The contractor has estimated it will take about 17 days to complete the crossing and do the demolition of the existing 36" culvert located along the north side of SR95.

The Hospital entrances will be maintained. The emergency entrance will not be closed for demolition of the 5' culverts until SR95 reopens. Westview Drive will be accessible to local traffic, but not commercial trucks.

All safety services have been notified, including the schools.

- Columbia Gas will have to come back to relocate the gas line that goes through the 36" culvert that will be removed.

- Snow and Ice removal has continued since the storm began. Because of the severity of the storm we had to use more safety salt than expected. I ordered 30 ton of grit from Chesterville Sand and Gravel at a cost of \$8 dollars per ton. This will be used to stretch our remaining safety salt. The final 50 ton were ordered on 2-3-11. We have used about 150 ton since December 2010. We budgeted for 200 ton with Morton Salt.
- Working on inventory for 2011.

Recreation / Pool

- The Recreation Board will not meet again until February.

Office

- The outer office is almost ready for the Police. We have to complete the framing of the opening between the rooms. New phones and data lines will be installed by Morrow Telephone early next week. The electrical rework was more extensive than expected. We are still within the budget established.
- The Chief has requested that we install new 5 drawer file cabinets during the remodel. Four new 5 drawer cabinets have been ordered. The old 4 drawer cabinets will be used in the office and at the Water Plant. The carpeting will not be installed until all of the mechanical work and tile have been installed.
- Reorganization of the server room will be done over the weekend 2-5 and 2-6 when the server can be shut down and relocated and the wiring ran through the wall to the new police office. This work will not be done by the contractor.

Development

- It has been reported that the Cornerstone will be expanded. Mary Kay's Flower shop has moved to 30 S Main St. The Cornerstone has purchased the location where Mary Kay's was located.
- The Embroidery Warehouse has moved to Edison.

Web Site (www.mountgilead.net)

- **(Follow Up)** Please continue to either send information to me for the site or e mail information to Dave, to be placed on the web site.
- **(Follow Up)** All of the year end reports are now on line for the public. I would like Council's feed back if any from the public.

Please be sure to e mail me a copy of your minutes of the committee meetings. These meeting minutes are an important part of our history and documentation for records. I would prefer that they be sent to me in an e mail so they can be converted to a PDF file for storage.

Please feel free to e mail Dave Goosens at dgoosens@wrgs.com , with any calendar items.

Prepared by
Dan Rogers
Village Administrator
2-4-11