

ADMINISTRATOR'S REPORT
2-13-11 through 2-21-11

Waste Water Treatment Plant

- Due to the warm weather, the flows are way up at the plant. No problems have been reported.
- The sewer plant flows were up last year with an Average daily flow of .614 MGD. Total gallons for the year was 235.446 MG.
- Inventory was completed for 2010.

Water System and Water Plant

- The heater in the generator room is not working. Levering has been asked to see if the heater can be repaired or will it need to be replaced. This is the original gas heater and it is over 20 years old. Normal maintenance continues at the water plant.
- There was some minor problems with the timers on the water softeners again last week. We continue to look for alternate timers that can be put in service that can be tied into the system when the electrical controls are updated but will work without software interface until that time.
- The meter on the iron filters are obsolete and parts are not available. We are working with the supplier for an alternative solution to the meters currently installed.
- Inventory completed for 2010.

Other issues

- The Grant Agreement was received back from ODOT and we are now able to start the engineering for Phase 2.
- We received only one state of qualification for the project which was expected. Brownfield Restoration. This is the same engineer that prepared the grant document.

Sanitary Sewer Collection System

- We had one sewer plug at Hickory Lane. The plug was cleared Saturday with no problems reported from residents due to the plug.
- Normal monthly maintenance is performed by the Service Department on the 15th and 16th of February.

Street and Storm Sewer

- Street lights are being reported to Ohio Edison as they are found or reported to the office.

Deer Creek completed the installation of the water line at Baker Street and they are about 2/3 across SR 95.

Columbia Gas was on site Monday through Thursday to relocate the 4" gas line. This is complete.

Next week will be the installation of the sleeve for the 10" sewer that passes through the top of the culvert. Deer Creek will bypass the 10" sewer line during this installation.

- Columbia Gas will have to come back to relocate the gas line that goes through the 36" culvert that will be removed.

- Cold patching of the streets is on going since the snow and ice has melted off. We will continue to try to stay ahead of the pot holes.
- We are also making repairs to the welcome signs. Mainly calking and minor repairs as needed.
- Inventory for 2010 completed.

Recreation / Pool

- The Recreation Board will not meet until March 8th .

Office

- The data room is complete except for a shelf and trim to be installed.
- Work continues. - The Chief has requested that we install new 5 drawer file cabinets during the remodel. Four new 5 drawer cabinets have been ordered. The carpeting will not be installed until all of the mechanical work and tile have been installed.
- Reorganization of the server room is complete. The police files have been temporarily relocated here until the offices are completed.

Development

- Nothing new to report.

Web Site (www.mountgilead.net)

- **(Follow Up)** Please continue to either send information to me for the site or e mail information to Dave, to be placed on the web site.
- **(Follow Up)** All of the year end reports are now on line for the public. I would like Council's feed back if any from the public.

Please be sure to e mail me a copy of your minutes of the committee meetings. These meeting minutes are an important part of our history and documentation for records. I would prefer that they be sent to me in an e mail so they can be converted to a PDF file for storage.

Please feel free to e mail Dave Goosens at dgoosens@wrgs.com , with any calendar items.

Prepared by
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Village Administrator
2-18-11