

## **ADMINISTRATOR'S REPORT**

### **1-4-10 through 1-16-10**

#### **Waste Water Treatment Plant**

- Normal maintenance continues at the plant.
- No problems to report since last meeting.
- Parts are in to make repairs to the Vaughn Pump and this will be completed the week of 1-22-10.
- Gorman Rupp is to have recommendations for parts and repairs to the raw pumps by the first of next week 1-18-10.
- Flows have been down over the last few weeks allowing us to catch up on regular scheduled maintenance at the plant.

#### **Water System and Water Plant**

- A fire hydrant was hit at Iberia and Union Streets. The hydrant parts have been ordered and should be in next week. The impact caused a leak in the 4" water main causing a split in the line about 8" in length. We were unable to shut the line down for a proper repair so a temporary clamp was placed on the line until some of the valves can be addressed.
- All other aspects at the plant are working well.

#### **Other issues and complaints**

- Snow removal has been on going over the last couple of weeks. We were finally able to haul the snow out of the downtown parking lots and streets.
- We were able to finally get the rest of the Christmas decorations taken down this last week and stored away until next season.

#### **Sanitary Sewer Collection System**

- We have been cleaning trouble spots in town as usual.
- The final contact paperwork was completed for the Sanitary Sewer Rehabilitation. The ARRA paper work was scanned and forwarded to DEFA. The Notice of Award and the Notice of Commencement were both sent to Miller Pipeline Corp. Work should begin on the reline in March 2010.

#### **Street and Storm Sewer**

- Street lights are being reported to Ohio Edison as they are found or reported to the office.
- The final contact paperwork was completed for the Storm Sewer Project. The ARRA paper work was scanned and forwarded to DEFA. The Notice of Award and the Notice of Commencement were both sent to Deer Creek Excavating. Work should begin on the new storm system in February 2010, as soon as all of the submittals have been approved by Poggemeyer,
- The street office is about completed on the inside, painting is complete, trim has been installed, the furnace has been delivered and should be installed next week.
- I have received one quote from Harvey Yoder Construction for the siding and spouting and will try to get another quote.

## **Recreation / Pool**

- Poggemeyer will be meeting with me next week to review what is required for the pool upgrade to the north wall of the pool

## **Office**

- Nothing to report at this time

## **TEP Grant (Public Square revitalization)**

- Have not seen anything of the contractor who will be doing the work around the square. I will be following up with ODOT since they are the construction managers on the project.

## **Development**

- Nothing new to report at this time.

## **Web Site ( [www.mountgilead.net](http://www.mountgilead.net) )**

- **(Follow Up)** Please continue to either send information to me for the site or e mail information to Dave, to be placed on the web site.
- **(Follow Up)** All of the year end reports are now on line for the public. I would like Council's feed back if any from the public.

**Please be sure to e mail me a copy of your minutes of the committee meetings. These meeting minutes are an important part of our history and documentation for records. I would prefer that they be sent to me in an e mail so they can be converted to a PDF file for storage.**

Please feel free to e mail Dave Goosens at [dgoosens@wrgs.com](mailto:dgoosens@wrgs.com) , with any calendar items.

Prepared by Dan Rogers  
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1-15-09