

ADMINISTRATOR'S REPORT
9-3-11 through 9-16-11

Waste Water Treatment Plant

- The septage receiving billing computer failed. We retrieved the data and a new computer is being configured. Should be in place next week.
- All systems are working fine and maintenance continues as planned and carried out.
- Clarifier drive engineering drawing have been received for review. Delivery is expected by w/o October 17, 2011.

Water System and Water Plant

- The water plant operation and water usage has been in the normal ranges.
- A local farmer has been given permission to remove the tile from the bottom of the drainage ditch that runs from the RR behind HPM and across Westview Drive and Baker St. This has made this an open ditch which is more than 8' deep from grade. The ditch starts a Doug Hunts property and runs to the RR. The cleaning of this ditch as exposed our 10" water line making it vulnerable to freezing in the winter. The line will have to be lowered. Estimated cost with pipe and fittings and labor about \$3,500.00.
- We have started installing the remaining 500' of water line on E High St. We should complete the installation next week..

Other issues

- None

Sanitary Sewer Collection System

- Normal monthly maintenance was preformed by the Service Department.
- I has been necessary to clean the siphon on E Union St two times since August 1, 2011. Both invoices will be sent to the County for payment. It is still be plugged by debris from the jail. Samples of the debris have been given to Mark Mathews.

Street and Storm Sewer

- Street lights are being reported to Ohio Edison as they are found or reported to the office. We have had a lot of light reported over the last month. Al have been reported to Ohio Edison.
- Cold patching of the streets is on going.
- The next brush pick up will be the week of 9-26-11. The yard waste grinding will be done the week of 9-26-2011.
- The number of houses in the village that are empty has increased some and contact is being made with mortgage companies and banks to determine who will be caring for the houses and lawns. This effort is on going in the Village.

Recreation / Pool

- We will be draining the pool over the next few weeks and getting it ready for winter. The ice machine will be winterized next week.

Office

- Sue has prepared a newsletter that should go out next week.

Development

- HPM Phase 2 assessment. The second draw on the funds has been submitted and the work continues to progress. They plan to drill additional monitoring wells over the next few weeks.

Web Site (www.mountgilead.net)

- **(Follow Up)** Please continue to either send information to me for the site or e mail information to Dave, to be placed on the web site.
- **(Follow Up)** All of the year end reports are now on line for the public.

Please be sure to e mail me a copy of your minutes of the committee meetings. These meeting minutes are an important part of our history and documentation for records. I would prefer that they be sent to me in an e mail so they can be converted to a PDF file for storage.

Please feel free to e mail Dave Goosens at dgoosens@wrgs.com , with any calendar items.

Prepared by
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Village Administrator
9-16-11