

**ADMINISTRATOR'S REPORT**  
**10-15-11 through 11-4-11**

**Waste Water Treatment Plant**

- The Siemens drive is installed and tested on the West Clarifier. We are now working on the scum rotating weir to get it working again. Some parts will have to be purchased or fabricated. The scum tub has been removed. The whole installation took 2 days 2 men. Testing and inspection was preformed by a manufacturers representative at a cost of \$600.
- The septage receiving tank had to be cleaned do to rags plugging up the discharge into the plan. Septage deliveries were delayed for two days while tank was cleaned and unplugged.
- The sewer plant continues to operate at a very high level do to the expertise of the operators at the plant.

**Water System and Water Plant**

- The water personnel will begin the fall cleaning of the water receiving wet well and the mud well that handles waste water leaving the plant from the softener and iron filters. (YET TO BE COMPLETED)
- They have also been busy fixing curb stops and replacing water shut off valves. This work is ongoing and will take years to replace all of the necessary shutoffs.
- We are going to step up our installation of MXU (radio read) boxes in the system in 2012. We plan to install 400 units.

**Other issues**

- We are in the very early stages of getting funding and starting the engineering of a rails for trails in Mount Gilead. As most of you are aware, the Village owns the rail bed which runs from the Sewer Plant to SR 42. Near Gilead Friends Church. The area which crosses the Krody property is not owed by the Village but we have talked with the owner about the trail and they are interested in giving the Village a permanent easement. The first step is a survey giving us a legal description of the property.

**Sanitary Sewer Collection System**

- Normal monthly maintenance was preformed by the Service Department.

**Street and Storm Sewer**

- Cold patching of the pot holes is ongoing.
- The salt shed has been repaired and we will be ordering safety salt in the next few weeks. Currently we have about 10 ton on hand.
- Street painting may be done for the year. Much of the painting was done after receipt of the new machine. But due to leaf pickup and being short of staff the downtown may not get painted until next spring.
- Leaf pick up is on going. We have had numerous breakdowns on the leaf machine. Mainly minor in nature but one of the primary bearings on the fluid coupling froze up and caused a shut down of

the machine until a new bearing could be installed. This was completed on Tuesday 11-1-11. WE plan to continue with leaf pickup however there are still a lot of residents that have not yet raked their leaves to the curb.

- During the breakdown we were able to borrow the Village's old leaf machine which was sold to Lexington back in 1997. Lexington currently has two additional machines like our current machine. I would like to thank the Village of Lexington for their assistance.

### **Recreation / Pool**

- The pool has been winterized and all equipment stored for winter.

### **Office**

- Work on the 2012 budget appropriation has begun. We are still waiting on medical insurance data from United Health Care to complete the document for Council. At this point there are no dollars in the appropriation for paving again in 2012. This will be decided at a later after the Street Committee meets on 11-14-11. Let me remind Council again that currently the township has a 1 mill levy that generates about \$90,000 per year of which over \$60,000 comes from the valuation of Village property and the Village sees no benefit. All of the dollars are expended by the Township outside of the corporation limit of the Village.

### **Development**

- HPM Phase 2 assessment. Work continues on the project. New test wells have been drilled and are being sampled by Brownfield Restoration.

### **Web Site ( [www.mountgilead.net](http://www.mountgilead.net) )**

- Please continue to either send information to me for the web site or e mail information to Dave Goosens, to be placed on the web site.

Please feel free to e mail Dave Goosens at [dgoosens@wrgs.com](mailto:dgoosens@wrgs.com) , with any calendar items.

**Please be sure to e mail me a copy of your committee meeting minutes. These meeting minutes are an important part of our history and documentation for records. I would prefer that they be sent to me in an e mail so they can be converted to a PDF file for storage and placed on line.**

Prepared by  
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Village Administrator  
11-4-11