

ADMINISTRATOR'S REPORT
11-5-11 through 11-20-11

Waste Water Treatment Plant

- The second Siemens drive will be installed and tested on the East Clarifier. This process should take about the same amount of time to complete.
- The septage receiving procedure has been changed to eliminate the build up of rages (baby wipes / shop towels, etc.) plugging up the system.
- The sewer plant continues to operate at a very high level do to the expertise of the operators at the plant. The only problem is that continue to have some bad bacteria coming from some place in town. This is being treated with chlorine tablets.
- The disinfection system (UV) was taken out of service this week and place in the blower building for winter operation. The UV system is not required during winter time operation.

Water System and Water Plant

- The Service Department has completed the cleaning of the water receiving wet well and the mud well that handles waste water leaving the plant from the softener and iron filters. This was a long drawn out process on the mud well, cleaning it yearly from not on will save time and dollars.
- The Service Department replaced the two main valve boxes at the intersection of Iberia and E Union Streets. This should resolve any problems with the covers coming off in the future.
- We are going to step up our installation of MXU (radio read) boxes in the system in 2012. We plan to install 400 units.

Other issues

- I met with Rich Hertzfeld from Poggemeyer on Tuesday. We toured the property and reviewed the drawings I had on hand from the Engineers office for the railroad. They will prepare an engineering quote and potential funding sources for the project.

Sanitary Sewer Collection System

- Normal monthly maintenance was preformed by the Service Department. There was a problem on Baker Street while cleaning that line. The problem was that air blew back up into a residents bathroom and blew the water out of the stool. This problem was discussed with the Service Department and can be corrected by running the jetter in the line from the south and pulling the line with the direction of flow. This will stop a direct blow back into the laterals.

Street and Storm Sewer

- Cold patching of the pot holes is ongoing.
- The salt shed has been repaired and we will be ordering safety salt in the next few weeks. Currently we have about 10 ton on hand.
- We have not been able to complete any street painting downtown.

- Leaf pick up is almost complete we will complete a round on Friday and than we will not be picking up leaves except by appointment.
- The street committee met last week and we placed paving into the appropriation for 2012. There are different ways this can be funded. One is use some of the capital improvement dollars that are set aside (401) and the other is increase the transfer from the general fund to the Street Department (201). The committee will make a report to Council.

Recreation / Pool

- Nothing new to report.

Office

- After a complete review of out phone costs for the year, we have decided to change our phone over to Time Warner Cable Business Class. I have attached an agreement recap. The bottom line is we can save \$300.00 per month and over the 3 year agreement save \$10,807.56 based on our current cost for services. For the time being the Fire Department will need to stay with Century Link until their current agreement for DSL has been completed. The sewer plant can't be changed over since they don't have access to cable,

Development

- HPM Phase 2 assessment. Work continues on the project.

Web Site (www.mountgilead.net)

- Please continue to either send information to me for the web site or e mail information to Dave Goosens, to be placed on the web site.

Please feel free to e mail Dave Goosens at dgoosens@wrgs.com , with any calendar items.

Please be sure to e mail me a copy of your committee meeting minutes. These meeting minutes are an important part of our history and documentation for records. I would prefer that they be sent to me in an e mail so they can be converted to a PDF file for storage and placed on line.

Prepared by
Dan Rogers
Village Administrator
11-18-11